

## UEF Mission Committee Meeting – May 14, 2024

All were present for the Mission committee zoom call; Sr. Ann Barrett, Sr. Mary Ann Dooling, Margaret Hesse, Karen Mortillaro and Eugene Priestley.

The minutes from the Mission Committee meeting of March 18, 2024, were approved.

Discussion on the Annual Letter to Rome took place and it was decided to begin the writing of the report the day after Thanksgiving. Sr. Ann, Eugene, Sr. Mary Ann and Margaret will begin the work. Sr. Ann gave a brief overview of the Annual Letter written by the St. Joseph Educational Ministries group (SJEM) to give some ideas of what to include in our report.

Suggestions were made to include items from Karen's biannual newsletter, each school's Mission Statement, the revised bylaws for schools, the revised civil bylaws for the UEF, Pathways document, beginning of the process of admitting the Eastern Province schools, endowment possibilities, 501c3 status, work of the committees, official transfer of sponsorship for UA Dallas and UA Dedham and possible new Stewards. The committee will meet November 29 at 10:00 am, perhaps in person or by Zoom for Eugene.

The 1<sup>st</sup> draft of the Annual Letter will be ready in January to present to the Canonical Stewards at their annual meeting. The Annual Letter will be sent to Rome on/by March 1<sup>st</sup>.

Formation for the Stewards is a priority and several options were given for consideration. Two books are possibilities to use for formation; A ***Well-Built Faith*** by Joe Paprocki focuses on Catholic Church traditions and beliefs; ***Leadership from the Heart*** by Mary Cabrini Durkin focuses on Ursuline values and traditions. The book by Joe Paprocki is being used by the SJEM for their formation. Sr. Ann will check on the availability of the *Leadership from the Heart* book for each Steward.

The committee believes a formation activity should be given at each meeting; this can be tied into the opening prayer. Sr. Mary Ann and Karen will work on developing a formation plan for new Stewards as well as existing Stewards.

Regarding the Identity Assessments, UA Dedham is the last school to finish the Identity Assessment process. The Visiting Team report has been sent to the provincial team for their response. The provincial team sends the official response letter to UA Dedham this time around. Sr. Ann will send a thank you letter to UA Dedham after the Stewards review the response of the visiting team.

The next meeting of the Mission Committee is September 17<sup>th</sup> at 2:00 pm by Zoom. Updates on the Formation Plan and the 501c3 status will be given.